

RESPONSIBILITIES OF THE UNIVERSITY

During these procedures, the University has the responsibility to:

1. Provide the Parties with the range of available supportive measures.
2. Provide confidentiality surrounding supportive measures, to the extent possible.
3. Take the Reporting Party's wishes into consideration when identifying supportive measures and University response.
4. Follow these procedures as outlined when formal reports are filed.
5. Establish the extent to which the Process Advisor of a Complainant or Respondent's choosing may participate in hearings, investigative interviews, or other meetings related to this procedure.
6. Evaluate whether any person designated to facilitate this procedure has a conflict of interest or bias in any given case.
7. Preliminary review and investigate all formal complaints that allege conduct that falls under these procedures.
8. Promptly and equitably determine if a formal complaint is not covered by these procedures and dismiss it.
9. Follow timeframes and ensure the reasonably prompt resolution of each case and provide written notice to Parties of delays or extensions and reasons for delays or extensions.
10. When a finding of responsibility has been determined, determine when appropriate, remedies for a Complainant and sanctions for a Respondent.