## **PUBLICITY POLICY**

Publicity materials can be posted only on designated bulletin boards and with approval of the supervising department. They may not be posted on walls, doors, windows, or mirrors, unless specific permission has been given by the Facilities Services in McMinnville or Campus Operations in Portland. Improperly posted materials will be removed. All publicity materials must clearly identify the name of the sponsoring organization. Sponsoring organizations include ASLU clubs and organizations, University recognized organizations, and University departments.

Please also include the Accessibility Statement on all marketing materials.

Accessibility Statement: If you would like to request disability accommodations related to this event or activity, please contact the event coordinator(s). Students who need academic and/or on-campus housing and dining accommodations, please contact Learning Support Services at Iss@linfield.edu or 503-883-2562.

## **Sidewalk Chalk**

Use of sidewalk chalk <u>must be pre-approved by the Student Activities</u> <u>Office in McMinnville</u> or the Student Life Office in Portland and must also identify the sponsoring organization. Chalk must be removed by the organization within a 24-hour period. Failure to remove chalk will result in a fine of up to \$25 per day until it is removed. Each eligible group may sidewalk chalk only once per semester.