

# INFORMATION TECHNOLOGY POLICIES

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Information technology policies and guidelines have been designed with existing laws and other policies as well as the following guiding principles in mind:

**Primary vs. Secondary use:** Information technology resources are provided primarily to support and enhance the educational and scholarly mission of Linfield University. Linfield University encourages the use of information technology resources for this primary activity and supports such activity to the extent resources permit. Other activities are considered to be secondary. As such, they are not necessarily prohibited or even discouraged. However, should such secondary activities in any way interfere with primary activities, they may be terminated immediately whether or not such activities are explicitly detailed in the information technology policy statements.

**Individual rights:** Linfield respects and promotes individual rights to privacy, equitable and fair access to resources; intellectual, real property, and civil rights. Activities which threaten these rights are discouraged and/or prohibited and may be terminated immediately whether or not such activities are explicitly detailed in the information technology policy statements.

**Impediments to community use:** Activities that are detrimental to community access to information technology are prohibited. Such activities may be terminated immediately whether or not such activities are explicitly detailed in the information technology policy statements.

**Procedure:** If you suspect violations of this policy, contact the ITS Support Offices at [macsupport@linfield.edu](mailto:macsupport@linfield.edu) or (503) 883-2553 or any other member of the ITS Staff.

Violations of this policy will ordinarily result in an educational process and a warning. Serious or repeated violations may result in denial of access to University owned information technology, which normally means disabling user id access to campus servers and will be reported to the appropriate dean or vice president.

For the full set of ITS Policies please visit the ITS website (<https://inside.linfield.edu/its/policies/>).