ABSENCES

When situations beyond a student's control, such as illness, result in a student missing a portion of a course's grade base, the student is responsible for contacting each professor in person or via email, as necessary. It is the prerogative of individual instructors to determine if a student should be allowed to make up tests or other assignments. Therefore, students who miss class due to such circumstances should make arrangements with each instructor as soon as possible to determine the potential make up procedure.