

## IV.05 ADJUNCT FACULTY

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Adjunct faculty are those employed for up to one year at a time on a part-time basis to teach particular courses. Unless the contract stipulates to the contrary, the job description includes instruction only (including some availability for conferences with students outside of class), not advising, professional development, or service activities. Rank is not granted, and stipends are based only on teaching load and the individual's highest degree. In accordance with Linfield's Retirement Plan document plan, adjunct faculty are eligible to participate in the Plan on a voluntary salary reduction basis effective with the employee's date of employment. Otherwise, only those benefits required by law are provided.

Adjunct faculty are not eligible for tenure, promotion in rank, or sabbatical leave. Reappointment is based on a departmental evaluation of teaching effectiveness. Each course taught by an adjunct faculty member must be evaluated using the university form for student evaluation of instruction.