

# MASTER OF SCIENCE: BUSINESS

The Master of Science (M.S.) graduate program in the School of Business is a multi-modal interdisciplinary program where business and non-business majors build expertise across key competencies for exceptional performance: innovation, human-centered design, high performing teams, critical thinking, solution finding, creativity, emotional and cultural intelligence. Upon this leading-edge foundation, students select specialty disciplines to cultivate mastery.

## ADMISSION CRITERIA

- 2.75 cumulative GPA
- Undergraduate Bachelor degree in any major.
- GRE/GMAT (optional; these test scores must be sent directly from the testing agency before an offer of admission is finalized)

## APPLICATION PROCESS

For admission consideration, applicants must meet all the following criteria:

- Completed Online Application.
- Resume.
- Statement of Purpose.
- One letter of Recommendation.
- A bachelor's degree from an institutionally accredited college or university in the United States or a comparable degree from a recognized international institution and program.
- Undergraduate GPA of 2.75 or higher.
- Official transcripts from all previously attended academic institutions.
  - Applicants applying while finishing their undergraduate degrees should submit the most up-to-date transcript at the time of application
  - Applications may be reviewed with unofficial transcripts; however, admitted students will be required to submit official documents at time of admission.
- Entrance Interview.
- Fellowship Statement (required for applicants requesting a Fellowship).
- \$50 application fee.

Applicants whose GPA does not reflect their aptitude for graduate work may choose to submit GMAT or GRE scores for consideration in the admission process. The School of Business may consider applicants who show significant promise but do not specifically meet all the admission criteria. Meeting minimum requirements does not guarantee admission into the program.

## DEFERRING ADMISSION

Admitted students who wish to defer their enrollment must submit the Deferral Request Form, available online from the Office of Admission. Examples of reasons may be temporary changes to personal or family circumstance, international or cultural exchange or experience, semester or year-long service or leadership work, or other. If deferred enrollment is approved by the director of admission and program coordinator(s), the admitted student must pay a non-refundable \$100 matriculation fee. The

deferred student may not enroll in another college or university during the deferred time period.

## INTERNATIONAL APPLICANTS

International applicants residing outside the United States are eligible to apply for and enroll in the program. Eligible international applicants must also provide the following:

- International applicants whose first language is not English must demonstrate English proficiency by either.
  - Having successfully completed two years full-time coursework at an English language institution or
  - Submitting a Test of English as a Foreign Language (TOEFL) exam (preferred) with scores of 80 (iBT) with a written sub-score of 20/550 (paper) or IELTS 6.5 with a writing sub-score of 6.5.
- Students submitting international transcripts must have their transcripts officially evaluated by a NACES member organization (<https://www.naces.org/members/>) at the applicant's expense.

## APPLICATION TIMELINE

We recommend that students complete their application by the priority application date for their intended start term, in order to have time to receive financial aid, register for classes and purchase their books.

Date	Event
May 1	Priority admission deadline
June 1	Priority Fellowship deadline
	Rolling admission past this deadline until the cohort is full or the start of classes

**Matriculation Fee:** Students seeking a graduate degree through Linfield's School of Business are required to pay a \$100 matriculation fee. These fees are non-refundable after classes begin each term.

## READMISSION TO LINFIELD UNIVERSITY

A student must apply for readmission if they want to return to Linfield after being away from the university for a semester or more without taking an official leave of absence. A readmitted student is responsible for consulting their academic department regarding changes to the curriculum and also must meet the most recently approved requirements for any program that is accredited or licensed. The student must meet the graduation requirements from an eligible catalog which has not expired at the time of the student's graduation. When degree requirements have changed, the major department has the right to specify the catalog year(s) available to the student. A returning student who is requesting readmission to Linfield but to a new program with specific entrance requirements is not guaranteed admission to that program.

The application for readmission includes:

1. A Readmission of a Former Student Application form available online at <https://apply.linfield.edu/register/returningapp> (<https://apply.linfield.edu/register/returningapp/>)
2. Submission of official transcripts from all colleges and universities attended after leaving Linfield University.
3. A returning student who left the university on suspension status must appeal their academic standing in addition to completing

the readmission application. See policy on Academic Suspension Appeals.

While the university typically reviews all applications for returning students, it is recommended that students complete the readmission application by the June 1 priority application deadline.

## **RIGHT TO RESCIND ADMISSION POLICY**

A disciplinary matter or criminal conviction, whether occurring prior to the time of application, while the application is under review, or after the admission decision has been made, may affect the University's decisions regarding admission, enrollment, or course of study. Linfield University reserves the right to rescind admission or enrollment in such circumstances. In addition, because offers of admission and enrollment are based upon a record of academic achievement, Linfield reserves the right to rescind admission or enrollment upon receipt of the most recent college transcript reflecting a significant decline in academic performance or showing that specific program prerequisites have not been met. Finally, if an application misrepresents any information, for any reason, admission or enrollment may be rescinded at the University's discretion.